

**MINUTES OF THE DECEMBER 16, 2025 MEETING OF THE TOWN BOARD OF THE TOWN
OF POUND RIDGE HELD AT 179 WESTCHESTER AVENUE, POUND RIDGE, NEW YORK,
AND VIA ZOOM VIDEOCONFERENCE, COMMENCING AT 7:30 PM**

PRESENT: SUPERVISOR KEVIN HANSAN
DEPUTY SUPERVISOR/COUNCILPERSON DIANE BRIGGS
COUNCILPERSON ALISON BOAK (via videoconference)
COUNCILPERSON NAMASHA SCHELLING
COUNCILPERSON DANIEL PASCHKES

ALSO

PRESENT: TOWN ATTORNEY WILLIAM HARRINGTON
TOWN CLERK ERIN TROSTLE

I. CALL TO ORDER OF REGULAR MEETING

Supervisor Hansan called the meeting to order at 7:32 pm.

II. ANNOUNCEMENTS

- The December 16, 2025 meeting will be the last Town Board meeting of 2025.
- The Recycling Center will be closed on December 27 and January 3.
- The Town House will be closed on December 25 and January 1.

III. MINUTES

Councilperson Paschkes said that payment of the bills approved at the December 8, 2025 Town Board meeting should be reaffirmed since Councilperson Schelling's abstention meant that a majority of the Town Board members present at that meeting rather than a majority of the full Town Board voted to approve payment. Supervisor Hansan said that could be done later in the meeting.

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye, to approve the minutes of the November 18, December 2, and December 8, 2025 Town Board meetings.

IV. PUBLIC COMMENT I

Resident John Nathan claimed that the Supervisor had said the lawsuit Mr. Nathan filed against the town was "bankrupting the town." He noted that the expenses the town has incurred as a result of that lawsuit amount to approximately twenty percent of the town's total legal costs over the past twenty months.

Councilperson Paschkes responded that the Supervisor had never made such a statement. He also said that the approximately \$50,000 spent defending Mr. Nathan's

MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF POUND RIDGE
POUND RIDGE, NY
December 16, 2025

lawsuit could have been put to better use and that it was regrettable Mr. Nathan chose to file an appeal.

Mr. Nathan said the Supervisor's comments in his newsletter singled out Mr. Nathan's lawsuit and failed to mention another lawsuit against the town.

The Supervisor noted that his newsletter had in fact mentioned Donna Simons's lawsuit against the town.

Resident John McCown repeated a claim he made at the December 2, 2025 meeting and in a letter to the editor of the Recorder that there is no water available for the proposed Scotts Corners Water District Project.

Councilperson Paschkes said that Mr. McCown's letter cited figures out of context in an attempt to discredit the Town Board. He explained that the 10% increase in Town Board salaries for 2026 – approximately \$1000 annually – is a large percentage only because Town Board salaries are so low. He noted that Town Board members are among the lowest paid officials in Westchester County and that they have foregone salary increases for many years in order to adopt responsible budgets.

Supervisor Hansan pointed out that other town officials also received a 10% salary increase for 2026.

Resident Michael Hammer said that complaints about legal fees and perceived slights are unnecessary and that it would be better if residents could focus on being cooperative and mutually supportive.

Resident Katherine Biagiarelli reiterated her previously stated view that the Town Board should adopt a resolution that would require for-profit entities to pay rental fees for the use of the town bus.

Recreation Superintendent Andrea Russo said that there is a policy in place. The Recreation Commission has determined that only town organizations such as the business association will use the bus for town events and that those organizations will pay the bus driver's salary with their own funds when they do so. She noted that only five town organizations had used the bus during 2025.

Resident Leah Benincasa asked for an update on the water district.

Supervisor Hansan responded that claims that the district is "waterless" are purposeful exaggerations. Productive discussions with the water company are ongoing, but the water district must be approved by the state and formally established before a specific agreement can be finalized.

MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF POUND RIDGE
POUND RIDGE, NY
December 16, 2025

V. NEW BUSINESS

A. Supervisor

1. Snow and Ice Removal Agreement

RESOLUTION 253-25

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign the intermunicipal agreement with Westchester County regarding removal of snow and ice from county roads.

2. Alteration of Town Seal

RESOLUTION 254-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Town Clerk to research alternative designs for the town seal.

B. Town Board – Waiver of Conant Hall fees

RESOLUTION 255-25

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that in the light of his generosity to the town, the Town Board hereby approves a fee waiver for a memorial event to be held at Conant Hall for the late Dr. Eduard K. Kleiner.

Mr. McCown asked whether residents could be allowed to rent Conant Hall without having to go to the trouble and expense of obtaining insurance.

Councilperson Paschkes explained that it's relatively easy and inexpensive to obtain a one-day insurance policy and that such policies are necessary to protect the town from liability associated with accidental injuries.

Councilperson Boak noted that past issues prompted the creation of a Conant Hall rental policy over a decade ago and that there have been no further issues since that policy has been in place.

MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF POUND RIDGE
POUND RIDGE, NY
December 16, 2025

C. Highway Department – Sale of surplus equipment

RESOLUTION 256-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the Highway Superintendent to sell the following surplus equipment: one trailer, one water pump, two police vehicles, and multiple pickup trucks.

D. Recreation Department

1. Budget transfer

RESOLUTION 257-25

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the transfer of \$5,000 from budget line 7110.0408 to budget line 7140.0400.

2. Purchase of two sets of replacement steps

RESOLUTION 258-25

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs, all voting aye on the following:

RESOLVED, that the Town Board hereby approves the expenditure of \$6,802.01 for the purchase and installation of two sets of replacement steps for the playground at the Town Park.

E. Planning Board – Refund of unused escrows

RESOLUTION 259-25

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Paschkes, all voting aye on the following:

RESOLVED, that the Town Board hereby authorizes the refund of an unused Planning Board escrow in the amount of \$2,725.00 to Daniel Walgrave of 150 Old Stone Hill Road, Pound Ridge, AND BE IT FURTHER

RESOLVED, that the Town Board hereby authorizes the refund of an unused Planning Board escrow in the amount of \$1,975.00 to Richard Rubino of 245 Upper Shad Road, Pound Ridge.

MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF POUND RIDGE
POUND RIDGE, NY
December 16, 2025

F. Town Clerk

1. Flower basket maintenance

RESOLUTION 260-25

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Schelling, all voting aye on the following:

RESOLVED, that the Town Board hereby awards the bid for flower basket maintenance in Scotts Corners for the 2026 season to Luppino Landscaping at a cost of \$8,400.

2. Monthly reports

The following monthly reports have been filed in the Town Clerk's office, where they are available for public inspection:

- November 2025 Building Department report
- November 2025 Tax Receiver report
- November 2025 Town Clerk report

IV. PUBLIC COMMENT II

Ms. Benincasa asked whether the county would still be responsible for paving even though the town will be removing ice and snow. The Supervisor confirmed that the county is still responsible for paving.

V. FINANCIAL MATTERS – Pay bills

RESOLUTION 261-25

Board Action: Motion by Councilperson Paschkes seconded by Councilperson Briggs, the motion passing 4–0 with Councilperson Schelling abstaining, on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to pay the following claims as detailed in Abstract 24-2024:

Fund	Claim Numbers	Total Amount
General Fund	A01122–A01187	\$58,105.84
Highway Fund	D002260–D00277	\$14,728.99
Trust & Agency Fund	AT00078–AT00087	\$9,800.00

AND BE IT FURTHER RESOLVED, that the Town Board hereby authorizes the Supervisor to pay the following claims as detailed in Abstract 23-2024:

MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF POUND RIDGE
POUND RIDGE, NY
December 16, 2025

Fund	Claim Numbers	Total Amount
General Fund	A01077–A01121	\$84,903.04
Highway Fund	D00254–D00259	\$4,527.96

VI. ADJOURNMENT: There being no further business to come before the Town Board, Supervisor Hansan adjourned the meeting at 8:14 pm.

VII. RECONVENE AS PARKING DISTRICT COMMISSION: Supervisor Hansan called the meeting to order at 8:14 pm.

RESOLUTION 262-25

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Paschkes, the motion passing 4-0 with Councilperson Schelling abstaining, on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to pay the following claims as described in Abstract 24-2024:

Fund	Claim Number	Total Amount
Parking District	ST00035–ST00036	\$3,898.75

VI. ADJOURNMENT: There being no further business to come before the Parking District Commission, Supervisor Hansan adjourned the meeting at 8:15 pm.

Erin Trostle, Town Clerk
Dated at Pound Ridge, New York
December 31, 2025