

Town Clerk's Office

MEMORANDUM

To: Town Board
From: Erin Trostle
Date: July 29, 2026
Re: Draft meeting minutes

Please review the attached minutes of the July 21, 2026 Town Board meeting.

MINUTES OF THE JULY 21, 2026 MEETING OF THE TOWN BOARD OF THE TOWN OF POUND RIDGE HELD AT 179 WESTCHESTER AVENUE, POUND RIDGE, NEW YORK, AND VIA ZOOM VIDEOCONFERENCE, COMMENCING AT 7:30 PM

PRESENT: SUPERVISOR KEVIN HANSAN
DEPUTY SUPERVISOR/COUNCILPERSON DIANE BRIGGS
COUNCILPERSON ALISON BOAK
COUNCILPERSON DANIEL PASCHKES

ALSO

PRESENT: TOWN ATTORNEY WILLIAM HARRINGTON (via videoconference)
TOWN CLERK ERIN TROSTLE

NOT

PRESENT: COUNCILPERSON NAMASHA SCHELLING

I. CALL TO ORDER OF REGULAR MEETING

Supervisor Hansan called the meeting to order at 7:33 pm.

II. CALL FOR EXECUTIVE SESSIONS

Board Action: Motion by Councilperson Boak, seconded by Councilperson Paschkes, all voting aye, to call for three executive sessions scheduled as follows to discuss personnel matters:

- Tuesday, August 4, 2026 at 6:30 pm
- Tuesday, August 18, 2026 at 6:30 pm
- Tuesday, September 1, 2026 at 6:30 pm

III. ANNOUNCEMENTS

- Donations to the school supply drive co-sponsored by State Senator Shelley Mayer and the United Way of Westchester will be accepted at the Town House through Wednesday, August 12, 2026.
- There will be a free concert in support of the town's Ukrainian sister city, Zazymia, from 5:30 pm to 8:30 pm on Friday, July 24, 2026, on the Green.
- The Pound Ridge Land Conservancy will host a native plant walk in the Armstrong Preserve on Saturday, July 25, 2026, from 10:00 am to 11:00 am.
- The Pound Ridge Historical Society will present a performance of "Rendezvous with Treason" at the Pound Ridge Library on Saturday, July 25, 2026, at 4:00 pm.
- The Pound Ridge Sustainability Committee's book club and lecture series continues at 7:00 pm on Tuesday, July 28, 2026 at the Pound Ridge Library with a discussion of Rachel Carson's "Silent Spring."
- The Pound Ridge Library is seeking candidates for two open seats on its Board of Trustees. Nominating petitions are due by 6:00 pm on Friday, August 21, 2026.
- Councilperson Briggs thanked the Highway Department for working to keep our roads clear and safe during the storms that occurred earlier in the day.

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IV. MINUTES

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Boak, all voting aye, to approve the minutes of the July 7, 2026 Town Board meeting.

V. PUBLIC COMMENT I

- Resident John McCown questioned the timing of the town's regulatory filings, the availability of financial statements, recent expenditures for auditors, and the amount of interest income reported for 2025.
- Resident Michael Hammer observed that the Police Department building is inadequate and asked how the town can prioritize obtaining grant funding to build a new facility.

**VI. OLD BUSINESS – Re-Adoption of BESS Zoning Amendment
RESOLUTION 177-26**

Board Action: Motion by Councilperson Boak, seconded by Councilperson Paschkes on the following:

WHEREAS, the Town acknowledges that Battery Energy Storage Systems (BESS) are critically essential to a successful transition to a clean energy future and grid resilience; AND

WHEREAS, the Town recognizes that BESS can provide meaningful benefits to property owners and community, including backup power resilience, reduced grid demand, and support for renewable energy adoption at the residential and small commercial scale; AND

WHEREAS, the Town's intent is not to discourage the responsible use of BESS by individual property owners, but to ensure that BESS are sited and operated in a manner that protects public health, safety, and the Town's natural resources; AND

WHEREAS, this BESS law is adopted pursuant to Article IX of the New York State Constitution, §2(c)(6) and (10), New York Statute of Local Governments § 10 (1) and (7), Town Law §§ 261- 263, and Municipal Home Rule Law of the State of New York § 10, which authorize the Town of Pound Ridge to adopt zoning provisions that advance and protect the health, safety, and welfare of the community; AND

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WHEREAS, on February 25, 2025, the Town Board enacted a temporary moratorium on the review of projects involving BESS within the Town and thereafter extended such moratorium twice, most recently on March 24, 2026, for an additional six (6) months; AND

WHEREAS, the Town recognizes that New York State has sought to promote renewable energy generation and storage, but such policies do not warrant the establishment of BESS facilities in every municipality where local safety, environmental, and land use concerns are of the utmost importance; AND

WHEREAS, the Town recognizes that New York State has adopted updated codes through the New York State Fire Prevention and Building Code Council; AND

WHEREAS, the Town Board has reviewed coverage of recent BESS fires in Jefferson, Orange, and Suffolk Counties, as well as other incidents throughout the country; AND

WHEREAS, following a 2023 fire in Warwick, New York, its Town Supervisor advised other municipalities to reevaluate zoning and permitting requirements to prevent these facilities from being sited near schools, parks, and other sensitive places; AND

WHEREAS, the Town has determined that BESS facilities pose a potential significant threat to the public health, safety, and welfare; AND

WHEREAS, research indicates that the common approach to fighting fires at BESS locations are to let the fire burn out, rather than actively fight the fire, which would require the local volunteer fire departments to maintain and control the area around the fire for an extended period of time; AND

WHEREAS, the Town Board has concerns that a fire at a BESS facility could release harmful toxins into the air, water, and soil, affecting air, water, and soil quality at neighboring properties, as well as in the Croton and Long Island Sound watersheds; in the Mill River, Trinity Lake, and Siscowit Reservoirs; in the Ward Pound Ridge Reservation County Park; and in wetlands and schools within the Town; AND

WHEREAS, the Town Board has studied the regulations of numerous municipalities and their regulation of BESS facilities, including, but not

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limited to, Town of North Salem, Town of Mount Pleasant, Town of North Castle, and Town of Mount Kisco; AND

WHEREAS, the Town Board seeks to mitigate potential impacts of BESS facilities on the Town's natural resources, including floodplains; wetlands; the Croton and Long Island Sound watersheds; and the Mill River, Trinity Lake, and Siscowit Reservoirs; AND

WHEREAS, the Town Board has declared itself to be Lead Agency for environmental purposes of review pursuant to SEQRA, AND

WHEREAS, the Town Board declares the adoption of this Local Law a Type 1 Action under the New York State Environmental Quality Review Act, 6 NYCRR Part 617 and Article 8 of the New York Environmental Conservation Law (SEQRA); AND

WHEREAS, the Town Board seeks to amend its zoning to address the abovementioned concerns relating to large-scale BESS public utility facilities within the Town; NOW, THEREFORE BE IT

RESOLVED, that Chapter §113 of the Town Code of the Town of Pound Ridge is hereby amended as follows:

Amend §113-2(B) to include the following definitions:

BATTERY ENERGY STORAGE SYSTEM (BESS)

One or more devices capable of storing energy in order to supply electrical energy at a future time, not to include a stand-alone 12-volt car battery or an electric motor vehicle.

BATTERY(IES)

A single cell or a group of cells connected electrically in series, in parallel, or a combination of both, which can charge, discharge, and store energy electrochemically, excluding batteries utilized in consumer products.

Amend §113-2(B) such that the definition of PUBLIC UTILITY reads as follows:

PUBLIC UTILITY

Persons, firms, or corporations supplying gas, electricity, water, power, transportation, cable, television, or telephone service to

the general public. This definition shall not bestow any special status or standing not already provided by state or federal law. Also, this definition does not include battery energy storage systems (BESS), BESS stations, or similar BESS facilities.

Add new subsection §113-25 as follows prior to “Continuing Existing Uses” and renumber subsequent subsections as necessary:

§113-25 Prohibited Uses.

Battery Energy Storage Systems (BESS), except those systems dedicated to providing energy primarily for the property on which it is located or systems on town-owned property.

ADOPTED: Boak **AYE**
 Briggs **AYE**
 Hansan **AYE**
 Paschkes **AYE**

VII. NEW BUSINESS

A. Finance Department

1. Draft 2025 Financial Statements

Robert Daniele and Lawrence Feldman of PKF O’Connor Davies discussed the town’s draft 2025 financial statements. They anticipate the issuance of an unmodified opinion.

For the General Fund, revenues exceeded budgeted amounts, and expenditures were under budget, resulting in a significant increase in the fund balance.

For the Highway Fund, revenues also exceeded budgeted amounts, but as a result of a harsh winter with frequent snowstorms, expenditures exceeded budgeted amounts, primarily for overtime and road salt, resulting in a slight decrease in the fund balance.

Mr. Daniele noted that the town’s overall financial position has improved and that the budget has been under the 2% tax cap every year since 2018.

Resident John McCown asked Mr. Daniele for the date of the auditors’ letter and the date of the management letter. He also asked why the presentation was labeled “draft” and why there were changes in the amount of debt.

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Director of Finance Steven Conti responded that the management letter has not been finalized. Mr. Daniele said that financial statements have not yet been finalized either.

Mr. McCown asked when the complete financial statements would be made available to residents. Supervisor Hansan responded that the town had not yet received the statements but will, as always, post them once they are received.

Mr. Conti explained that total debt has actually been fairly consistent and that changes reflect the conversion of short-term debt to long-term debt.

Mr. Conti then discussed the town's multi-year financial planning, reiterating that budgets have remained under the 2% tax cap since 2018. He noted that total debt has decreased from \$3.9 million in 2025 to just over \$3.4 million currently. Unlike in the past, when debt levels fluctuated dramatically, the town has kept total debt within a relatively narrow range in recent years, thus avoiding spikes in debt-related spending. Mr. Conti also discussed trends in medical insurance costs, mortgage tax revenue, and sales tax revenue for 2026.

Resident Michael Hammer asked how much the town benefits from increased sales tax associated with having thriving businesses in town. Mr. Conti explained that sales tax goes to the county before being apportioned to municipalities, so the benefit is indirect.

Mr. Conti emphasized that the many grants obtained recently make his job easier. Thanks to grant funding, the town has been able to invest in projects such as a new park shelter, pool repairs, and a new community bus without incurring additional debt.

2. Transfer to Highway Fund

RESOLUTION 178-26

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Boak on the following:

RESOLVED, that the Town Board hereby authorizes a transfer in the amount of \$194,375.00 from the unassigned balance in the General Fund to the unassigned balance in the Highway Fund.

ADOPTED:

Boak	AYE
Briggs	AYE
Hansan	AYE
Paschkes	AYE

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3. Bond Resolutions

RESOLUTION 179-26

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak on the following:

WHEREAS, all conditions precedent to the financing of the capital purposes hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act to the extent required, have been performed;
AND

WHEREAS, it is now desired to authorize the financing of such capital purposes;
NOW, THEREFORE, BE IT

RESOLVED, by the Town Board of the Town of Pound Ridge, Westchester County, New York (the "Town"), as follows:

Section 1. For paying the cost of the reconstruction or resurfacing of various Town roads, a class of objects or purposes with an estimated maximum cost of \$500,000, in and for the Town, including incidental expenses in connection therewith, there are hereby authorized to be issued \$500,000 bonds of said Town pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the plan for the financing thereof is by the issuance of the \$500,000 bonds of said Town authorized to be issued pursuant to this bond resolution.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is fifteen years, pursuant to subdivision twenty of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the bonds authorized will exceed five years.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 5. The faith and credit of said Town are hereby irrevocably pledged to the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be

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made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. To the extent such appropriation is not made from other sources, there shall annually be levied on all the taxable real property of said Town a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 6. Such bonds shall be in fully registered form and shall be signed in the name of the Town by the manual or facsimile signature of the Supervisor and a facsimile of its corporate seal shall be imprinted or impressed thereon and may be attested by the manual or facsimile signature of the Town Clerk.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Supervisor, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as the Supervisor shall deem best for the interests of the Town; provided, however, that in the exercise of these delegated powers, the Supervisor shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the Supervisor shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 8. All other matters relating to such bonds shall be determined by the Supervisor, including determining whether to issue such bonds having substantially level or declining annual debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the Town by the facsimile signature of its Supervisor, providing for the manual countersignature of a fiscal agent or of a designated official of the Town), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues. It is hereby determined that it is to the financial advantage of the Town not to impose and collect from registered owners of such bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local

Finance Law, no such charges shall be so collected by the fiscal agent. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Supervisor shall determine.

Section 9. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150 - 2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 10. The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This resolution, when it takes effect, shall be published in summary in *The Record Review*, the official newspaper of the Town, together with a notice of the Town Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 12. This resolution is adopted subject to permissive referendum.

ADOPTED: **Boak AYE**
 Briggs AYE
 Hansan AYE
 Paschkas AYE

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RESOLUTION 180-26

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak on the following:

WHEREAS, all conditions precedent to the financing of the capital purposes hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act to the extent required, have been performed;
AND

WHEREAS, it is now desired to authorize the financing of such capital purposes;
NOW, THEREFORE, BE IT

RESOLVED, by the Town Board of the Town of Pound Ridge, Westchester County, New York (the "Town"), as follows:

Section 1. For paying the cost of the acquisition of heavy equipment and machinery, a class of objects or purposes with an estimated maximum cost of \$500,000, in and for the Town, including incidental expenses in connection therewith, there are hereby authorized to be issued \$500,000 bonds of said Town pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the plan for the financing thereof is by the issuance of the \$500,000 bonds of said Town authorized to be issued pursuant to this bond resolution.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is fifteen years, pursuant to subdivision twenty-eight of paragraph a of Section 11.00 of the Local Finance Law, as each item in said object or purpose shall cost \$30,000 or more. It is hereby further determined that the maximum maturity of the bonds authorized will exceed five years.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 5. The faith and credit of said Town are hereby irrevocably pledged to the payment of the principal of and interest on such bonds as the same

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respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. To the extent such appropriation is not made from other sources, there shall annually be levied on all the taxable real property of said Town a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 6. Such bonds shall be in fully registered form and shall be signed in the name of the Town by the manual or facsimile signature of the Supervisor and a facsimile of its corporate seal shall be imprinted or impressed thereon and may be attested by the manual or facsimile signature of the Town Clerk.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Supervisor, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as the Supervisor shall deem best for the interests of the Town; provided, however, that in the exercise of these delegated powers, the Supervisor shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the Supervisor shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 8. All other matters relating to such bonds shall be determined by the Supervisor, including determining whether to issue such bonds having substantially level or declining annual debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the Town by the facsimile signature of its Supervisor, providing for the manual countersignature of a fiscal agent or of a designated official of the Town), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues. It is hereby determined that it is to the financial advantage of the Town not to impose and collect from registered owners of such bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and, accordingly, pursuant to paragraph c of Section 70.00 of

the Local Finance Law, no such charges shall be so collected by the fiscal agent. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Supervisor shall determine.

Section 9. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150 - 2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 10. The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,
and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication,
or
- (3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This resolution, when it takes effect, shall be published in summary in *The Record Review*, the official newspaper of the Town, together with a notice of the Town Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 12. This resolution is adopted subject to permissive referendum.

ADOPTED: **Boak** **AYE**
 Briggs **AYE**
 Hansan **AYE**
 Paschkes **AYE**

B. Maintenance – Resignation of Stephen Dion

RESOLUTION 181-26

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Paschkes on the following:

RESOLVED, that the Town Board hereby accepts the resignation of Stephen Dion effective July 17, 2026.

ADOPTED:

Boak	ABSTAIN
Briggs	AYE
Hansan	AYE
Paschkes	AYE

C. Town Clerk

1. Special Event Permit for Trivia Night

RESOLUTION 182-26

Board Action: Motion by Councilperson Briggs, seconded by Councilperson Paschkes on the following:

RESOLVED, that the Town Board hereby approves a special event permit for Trivia Night, to be held at the Village Green on August 8, 2026.

ADOPTED:

Boak	AYE
Briggs	AYE
Hansan	AYE
Paschkes	AYE

2. Special Event Permit for Autumn on the Green

RESOLUTION 183-26

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs on the following:

RESOLVED, that the Town Board hereby approves a special event permit for the Pound Ridge Land Conservancy (PRLC) to host an “Autumn on the Green” event on October 10, 2026, subject to the PRLC’s obtaining a one-day liquor permit from the New York State Liquor Authority.

ADOPTED:

Boak	AYE
Briggs	AYE
Hansan	AYE
Paschkes	AYE

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D. Grants – CFA Grant Applications

1. Comprehensive Plan Update

RESOLUTION 184-26

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak on the following:

WHEREAS, the Town of Pound Ridge recognizes the importance of maintaining an up-to-date Comprehensive Plan to guide future land use, community development, infrastructure planning, natural resource protection, and quality-of-life initiatives; AND

WHEREAS, the Town seeks to update its existing Comprehensive Plan utilizing Smart Growth principles and meaningful community engagement to address current and future needs of the Town; AND

WHEREAS, the Town intends to submit a Consolidated Funding Application (CFA) to the New York State Department of State for funding assistance for the Comprehensive Plan Update project; AND

WHEREAS, the estimated project cost is \$185,000 and the requested New York State grant amount is \$138,750, requiring a local match of approximately 25% of eligible project costs; AND

WHEREAS, the Town Board acknowledges its commitment to providing the required local share through available municipal funds and/or eligible in-kind contributions, as permitted by the grant program requirements; NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Pound Ridge hereby authorizes submission of a New York State Consolidated Funding Application for the Comprehensive Plan Update project; AND BE IT FURTHER

RESOLVED, that the Town Supervisor is authorized to execute all necessary applications, agreements, certifications, and documents related to this grant application and, if awarded, to administer the grant on behalf of the Town; AND BE IT FURTHER

RESOLVED, that the Town Board authorizes the commitment of the required local match for this project.

ADOPTED: **Boak** **AYE**
 Briggs **AYE**
 Hansan **AYE**
 Paschkes **AYE**

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2. Road Salt Storage Shed

RESOLUTION 185-26

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak on the following:

WHEREAS, the Town of Pound Ridge is committed to protecting the Town's natural resources, including wetlands and groundwater, while maintaining safe and effective winter road maintenance operations; AND

WHEREAS, the Town proposes construction of a new municipal salt storage shed to improve the storage and handling of road salt and reduce potential environmental impacts associated with current salt storage practices; AND

WHEREAS, the Town intends to submit a Consolidated Funding Application (CFA) to the New York State Department of Environmental Conservation for funding assistance for the salt storage shed project; AND

WHEREAS, the estimated project cost is \$588,721.00, and the requested New York State grant amount is \$441,540.75; AND

WHEREAS, the Town acknowledges the applicable local match requirement established by the grant program and commits to providing the required local share through available municipal funds and/or other eligible sources;
NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Pound Ridge hereby authorizes submission of a New York State Consolidated Funding Application for the municipal salt storage shed project; AND BE IT FURTHER

RESOLVED, that the Town Supervisor is authorized to execute all necessary applications, certifications, agreements, and related documents required for submission and administration of the grant; AND BE IT FURTHER

RESOLVED, that the Town Board authorizes the commitment of the required local match for this project in accordance with the applicable NYS Department of Environmental Conservation grant requirements.

ADOPTED: **Boak** **AYE**
 Briggs **AYE**
 Hansan **AYE**
 Paschkes **AYE**

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3. Conant Hall Roof Replacement

RESOLUTION 186-26

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak on the following:

WHEREAS, the Town of Pound Ridge recognizes the importance of providing and maintaining quality recreational facilities and public spaces for residents and visitors; and

WHEREAS, the Town proposes the Conant Hall roof replacement project to improve recreational opportunities and enhance public park facilities within the Town; and

WHEREAS, the Town intends to submit a Consolidated Funding Application to the New York State Office of Parks, Recreation and Historic Preservation Environmental Protection Fund (EPF) program for financial assistance for this project; and

WHEREAS, the estimated project cost is \$148,800.00 and the requested New York State grant amount is \$74,400.00; and

WHEREAS, the Town acknowledges that the grant program requires a local matching contribution and commits to providing the required local share through available municipal funds and/or other eligible sources;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Pound Ridge hereby authorizes submission of a New York State Consolidated Funding Application for the Conant Hall roof replacement project; and

BE IT FURTHER RESOLVED, that the Town Supervisor is authorized to execute all necessary applications, agreements, certifications, and documents related to the grant application and, if awarded, administer the grant on behalf of the Town; AND BE IT FURTHER

RESOLVED, that the Town Board authorizes the commitment of the required local match for the project in accordance with NYS Office of Parks, Recreation and Historic Preservation requirements.

ADOPTED: **Boak** **AYE**
 Briggs **AYE**
 Hansan **AYE**
 Paschkes **AYE**

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4. Tennis Court and Pool Repairs

RESOLUTION 187-26

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak on the following:

WHEREAS, the Town of Pound Ridge is committed to preserving, improving, and expanding recreational opportunities available to the community; AND

WHEREAS, the Town proposes the tennis court and pool renovation project to enhance public recreational resources and improve community facilities;
AND

WHEREAS, the Town intends to submit a Consolidated Funding Application to the New York State Office of Parks, Recreation and Historic Preservation Environmental Protection Fund (EPF) program for financial assistance for this project; AND

WHEREAS, the estimated project cost is \$275,325.12, and the requested New York State grant amount is \$137,662.56; AND

WHEREAS, the Town acknowledges the applicable local matching requirements and commits to providing the required local share through available municipal funds and/or other eligible sources; NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Pound Ridge hereby authorizes submission of a New York State Consolidated Funding Application for the tennis court and pool renovation project; AND BE IT FURTHER

RESOLVED, that the Town Supervisor is authorized to execute all necessary applications, agreements, certifications, and documents necessary to submit and administer the grant; AND BE IT FURTHER

RESOLVED, that the Town Board authorizes the commitment of the required local match for this project in accordance with NYS Office of Parks, Recreation and Historic Preservation requirements.

ADOPTED: **Boak** **AYE**
 Briggs **AYE**
 Hansan **AYE**
 Paschkes **AYE**

E. Planning – Refund of Unused Escrow

RESOLUTION 189-26

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Briggs on the following:

RESOLVED, that the Town Board hereby authorizes the refund of an unused Planning Board escrow in the amount of \$5,337.50 to Alison Boak, of 15 High Ridge Road.

ADOPTED: **Boak** **ABSTAIN**
 Briggs **AYE**
 Hansan **AYE**
 Paschkes **AYE**

VIII. PUBLIC COMMENT II

There were no further comments from members of the public.

IX. FINANCIAL MATTERS – Pay bills

RESOLUTION 190-26

Board Action: Motion by Councilperson Paschkes, seconded by Councilperson Boak, on the following:

RESOLVED, that the Town Board hereby authorizes the Supervisor to pay the following claims as detailed in Abstract 10-2026:

Fund	Claim Numbers	Total Amount
General Fund	A00726–A00777	\$58,840.11
Highway Fund	D00225–D00239	\$18,676.18
Trusts & Agency	AT00041–AT00045	\$6,365.00

X. ADJOURNMENT: There being no further business to come before the Town Board, Supervisor Hansan adjourned the meeting at 9:14 pm.

Erin Trostle, Town Clerk
Dated at Pound Ridge, New York
July 23, 2026

Pound Ridge Highway Dept.



Memo

Date: 7/21/2026

To: Town Board

From: Highway Dept.

Dear Members of the Board,

I am writing to ask permission to put the old Town bus up for auction because it has been replaced by a newer model.

Joseph Capalbo

Highway Superintendent

Memo

To: Town Board
From: Drifa Segal
Date: 7/24/2026
Re: Perform Printing Invoice

Please authorize the Finance Director to pay the attached Perform Printing invoice.

This is a budgeted item.

CLAIM

TOWN OF POUND RIDGE
POUND RIDGE NY 10576



PURCHASE ORDER NO.:

DATE: 7/24/2026

CLAIMANT'S
NAME
AND
ADDRESS

Perform Printing LLC
21 Fox Hollow Lane
Queensbury NY 12804

VENDOR #:

APPROPRIATION	AMOUNT	VOUCHER #
1330 0400	\$0.00	
TOTAL	\$1,113.18	

DATES	DESCRIPTION OF MATERIALS OR SERVICES	QUANTITY	UNIT PRICE	AMOUNT
7/24/2025	2026-2027 School Bill Forms	5,000		\$878.30
	Artwork/Composition			\$125.00
	Freight			\$109.88
	* Please see attached documentation			
			TOTAL	\$1,113.18

I, Drifa Segal, certify that the above account in the amount of \$1,113.18 is true and correct; that the items, services, and disbursements charged were rendered to or for the town on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

7/24/2026
date

signature

Receiver of Taxes

SPACE BELOW FOR TOWN USE

DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.

7/24/2026
date

authorized official

APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.

Perform Printing LLC.

21 Fox Hollow Lane
Queensbury NY 12804
P 203.512.1474

Invoice

**Town of Pound Ridge
179 Westchester Ave
Pound Ridge NY 10576
Attn: Drifa Segal**

**Inv. Date 07/24/2026
Inv. No. Wis.1798
Cust. PO VBL
Terms:Net 20**

5,000	Pound Ridge 2026 School tax bills	\$878.30/lot	\$878.30
	Artwork/Composition	\$ 125.00	\$ 125.00

Freight \$ 109.88

Total Due \$1,113.18

Town Clerk's Office

MEMORANDUM

To: Town Board
From: Erin Trostle
Date: July 29, 2026
Re: Designation of AoT voting delegate

Please designate a representative to attend the Annual Legislative Priorities Session of the Association of Towns (AoT), to be held during September 23, 2026, and to cast the town's vote, pursuant to §6 of Article III of AoT's constitution and bylaws.

CERTIFICATE OF DESIGNATION

In order to establish eligibility and credentials to vote at the 2026 Business Session, this form must be filed with:

ASSOCIATION OF TOWNS OF THE STATE OF NEW YORK,
150 STATE STREET, SUITE 203, ALBANY, NY 12207

by **September 16, 2026**

**TO: OFFICERS AND MEMBERS OF THE
Association of Towns of the State of New York**

To Ensure Correct Spelling On Badges, Please Print Or Type

I, _____, Town Clerk of the Town of _____

In the County of _____ and State of New York DO HEREBY CERTIFY

that the town board of the aforesaid town has duly designated the following named person to attend the Annual Legislative Priorities Session of the Association of Towns of the State of New York, to be held during September 23, 2026, and to cast the vote of the aforesaid town; pursuant to 56 of Article III of the Constitution and Bylaws of said Association:

NAME OF VOTING DELEGATE _____

TITLE _____ E-MAIL ADDRESS _____

ADDRESS _____

In the absence of the person so designated, the following named person has been designated to cast the vote of said town:

NAME OF ALTERNATE _____

TITLE _____ E-MAIL ADDRESS _____

ADDRESS _____

In WITNESS WHEREOF, I have hereunto set my hand and the seal of said town

this _____ day of _____, 20____

Town Clerk

SAMPLE RESOLUTION

Assigning a voting Delegate

NEW YORK ASSOCIATION OF TOWNS LEGISLATIVE MEETING DELEGATION: RESOLUTION # _____

AUTHORIZATION FOR DELEGATE TO LEGISLATIVE MEETING OF THE NEW YORK ASSOCIATION OF TOWNS

Motion made by _____, seconded by _____, to wit:

WHEREAS, _____ will attend the New York
(Title) (Name)

Association of Towns ("NYAOT") Legislative Conference and Meeting on September 22– 23,
2026; and

WHEREAS the Town of _____ benefits from having a delegate vote on
what to include in NYAOT's 2027 legislative priorities; and

WHEREAS the Town of _____ has the authority to designate any officer,
employee, or representative of the town as a delegate for this meeting;

THEREFORE BE IT RESOLVED that _____ be designated
(Name of Delegate)

as a delegate for the Town of _____, and further

BE IT RESOLVED, that in the absence of _____,
(Name of Delegate)

_____ be designated as the delegate for the Town of _____.
(Name of Alternate)

SAMPLE RESOLUTION

Adopting the New York Association of Towns Bill of Rights

RESOLVED, that the Town Board of the Town of [] hereby endorses and adopts the New York Association of Towns Bill of Rights and affirms its commitment to the principles set forth therein; and be it further

RESOLVED, that the Town Board calls upon the Governor and the New York State Legislature to respect and uphold these principles in the enactment of legislation and the administration of State programs affecting towns; and be it further

RESOLVED, that the Town Clerk is hereby directed to transmit certified copies of this resolution to the Governor of the State of New York, the Temporary President of the Senate, the Speaker of the Assembly, the State Senator(s) and Member(s) of the Assembly representing the Town of [], and the New York Association of Towns; and be it further

CLAIM

TOWN OF POUND RIDGE
POUND RIDGE NY 10576



PURCHASE ORDER NO.:

DATE: 7/27/2026

CLAIMANT'S
NAME
AND
ADDRESS

Susan Healy Abresch
154 Barnegat Road
Pound Ridge, NY 10576

VENDOR #:

999999

APPROPRIATION	AMOUNT	VOUCHER #
T-31-3102	\$2,000.00	
TOTAL	\$2,000.00	

DATES	DESCRIPTION OF MATERIALS OR SERVICES	QUANTITY	UNIT PRICE	AMOUNT
7/27/2026	Release of Bond #2025-87	1	\$2,000.00	\$2,000.00
	\$2,000 held by the Town for the WCC			\$0.00
	for property at 154 Barnegat Road			\$0.00
				\$0.00
				\$0.00
	Conditions of wetlands permit have been completed and			\$0.00
	the inspection of the project was satisfactory.			\$0.00
				\$0.00
				\$0.00
				\$0.00
			TOTAL	\$2,000.00

CLAIMANT'S CERTIFICATION

I, _____, certify that the above account in the amount of \$2,000.00 is true and correct; that the items, services, and disbursements charged were rendered to or for the town on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

date

signature

title

SPACE BELOW FOR TOWN USE

DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the town on the dates stated and the charges are correct.

date

authorized official

APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.

SARANAC BUILDERS CORP.

154 Barnegat Rd. Pound Ridge, NY 10576.

Westchester Lic. WC-23396-H

cell 516 805-6328

saranacbuilders@gmail.com

July 22, 2026

To: Christeen Dur

Town of Pound Ridge

Re: Refund of Bond

The alteration of our garage project located at 154 Barnegat Road, Pound Ridge, NY 10576 has been completed to the specifications of the water control. We request our \$2,000 bond be returned made payable to Susan Healy Abresch and mailed to our house at 154 Barnegat Rd. in Pound Ridge.

Thank you,

Susan Healy Abresch

7/22/26
Bond#
2025-87

OK per
Jim Reuz

	Kevin Hansan	Alison Boak	Dan Paschkes	Diane Briggs	Namasha Schelling	Other
Boards, Commissions, & Committees:						
Audit Bills					X	
Board of Assessment Review		X				
Board of Ethics	X					
Climate Smart Communities Task Force		X				
Conservation Board			X			
Highway & Maintenance				X		
Housing Board			X			
Human Rights Advisory Committee					X	
Landmarks & Historic District Commission					X	
Office of Emergency Management	X					
Old Pound Road Committee				X		
Open Space Advisory Committee			X			
Planning Board					X	
Police Department	X					
Recreation Commission				X		
Sustainability Committee			X			
Water Control Commission			X			
Zoning Board of Appeals				X		
Other:						
BCSDNY	X					
East of Hudson Watershed	X					
Environmental Initiatives Advisors						Elyse Arnow
Fire District	X					
Library Board	X					
New Dawn			X			
Sustainable Westchester			X			
THRIVE		X				
Trails Working Group						TBD
Water Wastewater Task Force		X				
WEMS						Tom Mulcahy
Westchester County Shared Services	X					
Wireless Communication				X		